

QRC Management Committee Meeting

Minutes of meeting held via Zoom at 20:00 on Wednesday 12 August 2020

Present: Marc ELLIS (ME)
Ilan HART (IH)
Emma JOYEUX (EJ)
Lee MORRIS (LM)
Philippa RAYNER (PR)

1. Previous Minutes

Minutes from previous meeting Wednesday 29 July 2020 were approved.

2. Chairman's Business

Interim Secretary Position

3 Expressions of Interest (EOI) received from EJ, LR and SP. It was agreed that the membership would be required to vote. EJ declared a conflict of interest (COI) in the agenda item as one of the EOI, however suggested that whilst proxy or electronic voting has always been mooted and dismissed at previous AGMs in favour of face-to-face voting, these were exceptional circumstances and as such would necessitate the use of absentee voting. It is something that could be re-looked at the next AGM for wider voting requirements.

All agreed the position will be put to the membership via an online survey vote.

Actions:

- PR to set up the survey vote by 20/8 and send to LM
- LM to draft special newsletter article 23/08
- Closing date of votes to be 30/8
- Voting to be managed by PR out-with the development inbox due to EJ COI

Communications Officer

HW has also tendered her resignation from the Newsletter officer position. The Committee, whilst saddened at the resignation, understand the commitment in volunteer roles can be challenging and support her decision. The Committee wish to place on record sincere thanks to HW for her proactive and professional job and collating and disseminating the newsletter. AW will continue with the newsletter for the foreseeable future, however would like an opportunity to discuss with the Committee the sustainability of this.

Action: PR to discuss with AW; comms to go out to membership thanking HW and informing of newsletter position following outcome of discussion with AW.

Wider Officers Meeting

The Committee will revisit this at next meeting following Interim Secretary appointment with a view to possibly contacting officers for a wider Zoom meeting late September/early October to discuss the way the club is going and to collect feedback.

3. Financial

IH presented a verbal cashflow for the current financial year along with a budget open to change.

Overall, the cash position of the club remains to looking healthy.

4. Club General

Lockdown T-Shirts

60 people have indicated they would like to purchase a t-shirt, however this could be more. Quotes are still be progressed with the various suppliers identified at previous meeting.

5. Coaching

Abbey

Feedback continues to be excellent, however the light nights will soon diminish and the field will no longer be suitable due to lack of floodlights.

As a reminder the September sessions are:

- 1st -10th September: 2 sessions at 18:15 and 19:05
- 15th Sept -1st October: 1 session at 18:15

Pavement training is not 'COVID secure' as per England Athletics guidance, so we cannot have more than 1:5 ratio for steady runs, which places a significant constraint on coaching capacity as most pavement sessions ordinarily require x2 coaches. The preferred option is therefore to source an alternative 'COVID secure' environment if possible and financially viable.

Actions: The following possible venues are to be explored:

- Blackwell Meadows – ME
- Mowden Park – ME
- Hummersknott School – LM
- Education Village – LM
- Carmel College – LM
- Northwood School – LM
- Longfield Academy – LM
- Eastbourne Sports Complex (Monday nights) - ME

Eastbourne Track

Following confirmation from Eastbourne, the track sessions will resume in September, 19:00-20:00 1st Monday of each month.

Actions:

- LM to contact track captain (PR) regarding his coaching plans so this can be assessed against the club risk assessment and additional coaching capacity sourced if required.
- LM to send comms via newsletter regarding track sessions restarting in September.

6. Any other Business

None

7. Date of next meeting

20:00 Monday 28th September via Zoom