

## Management Committee Meeting

Minutes of meeting held at Twenty Two's, Darlington at 7.30pm on Wednesday 20 November 2019

Present            Ian HART (IH)  
                     Emma JOYEUX (EJ)  
                     Philippa RAYNER (PR)  
                     Mike WATSON (MW)

Apologies:       Paul Dalton (PD)  
                     Marc Ellis (ME)

Attended by Invitation: Lisa JOHNSTONE (LJ)  
                                 Neil Gooding (NG)

### 1. I.T.

Update on new website from LJ:-

- LJ's Demos new site. Karen Harland has kindly given her permission for images taken by her to be used on the new website. ManCo to check with David Aitken if his images are available for use.
- No need for Members to login to use the online store for the purchase of kit, memberships, cross country fees and social event tickets.
- PR/EJ to provide relevant information to LJ for the clubmark pages of the site. The clubmark logo also needs to be published.
- None of the current site content will be deleted it will be held as content in site but unpublished.
- NG raises the question as to whether or not the calendar can be edited in the site (with the right user permissions) to look at a new way of publishing training sessions and allowing the Lead Coach to utilise that kind of facility. There will be an interim Lead Coach in post once PD steps down until the AGM.
- LJ will deliver a training session to all website editors when the site is handed over.
- Long Distance Walking Association (LDWA). QRC have an affiliation to the LDWA – PR will get a contact to get a link sorted for the page.
- Lyke Wake. ManCo will speak with Race Development to set up an area of the new site for the Lyke Wake Challenge that will allow entry and management of challenge by Race Development.
- Manco to speak with Membership Secretary on current process of registration when a person decides to join/not join.
- Manco to speak with 10K league administrator to get content sent to LJ.
- Emails – the new site will have new email addresses.

2. Minutes from previous meeting Wednesday 19 October 2019 approved.

3. Chairman's Business

No specific business to raise.

4. Financial

IH presented a cashflow for the current financial year along with a budget open to change.

Overall going forward, cash position looking very healthy.

5. Club General

5.1. **Clubmark**

Clubmark accreditation has been achieved. The Management Committee would like to thank every club member that has been involved in the accreditation process. There are four areas on the Club Development plan that we have committed to deliver in the next twelve months. EJ and PR will concentrate on exploring Community Links as a starter. The Development Officers will now look at the funding opportunities that are open to the Club with the Accreditation in place.

5.2. **2019/20 Member Update**

As at November 2019 there were 322 active members, up 3 from last meeting. ManCo acknowledge the great work that has been put in by the Membership Secretaries.

5.3. **Juniors. Outreach and Development.**

The ManCo have been approached by a club member about using coaches at the club to support work in the community in an outreach capacity. Manco have asked for more details. All agree this would be an excellent way of tightening links with the community. PR/EJ take an action to look at the Funetics programmes and how this might be weaved into the Club Offer. This will open further discussion about a younger membership base at QRC and how this might change. This would be for a future AGM.

5.4. **Officer Roles**

KP to step down 27 October 2019 from Web Administrator role.

6. Coaching

- a. All sessions well received over the past month.
- b. LM to be invited to future ManCo meetings.

7. Any other Business

ManCo agree to fund the purchase of a new tent for the Cross Country events as the current one has reached end of life. Cross Country Captains are asked to get three quotes so that the funds can be arranged.

**Date of next meeting**

7:30pm Wednesday 18<sup>th</sup> December 2019

(Due to unforeseen circumstances this meeting did not take place)